

Production Manager

Responsibilities

1. Ensuring that daily production targets are met from Crane Operation until output at DGU/ Lamination.
2. Ensuring that each department has an hourly plan allotted for the entire shift which is aligned with the company's daily, weekly, monthly and quarterly targets on productivity.
3. Next day's Production Plan for all departments must be created daily before 5 PM and reviewed/ approved by/with the General Manager and in the absence of the General Manager with the Partners of Yesho Tuff. The production plan must be for the entire shift and not just for a quarter/ half of the day, a maximum of variable plan of 15% to be considered on a daily basis.
4. It will be the responsibility of the production manager to ensure that all department heads and helpers are aware of particulars such as ; Shift timing, chronological sequence of production as per DPP (Daily production plan), breakfast/lunch/tea break timing for operator and helper both during regular or special shifts.
5. It will be the responsibility of the production manager to ensure that all production is happening as per plan and as per sequence, this can be achieved by tracking daily production on an hourly/ two hourly basis from the start of the shift. It will also be the responsibility of the PM to ensure that all departments are aware of the production plan.
6. Any course correction due to lack of clarity , confusion or ambiguity in production plan and its execution must be informed to the General Manager or Partners of Yesho Tuff in the absence of the GM.
7. Any consumables that are critical to the daily production/ repair and rectification of any product/ Machine produced or used in Yesho Tuff will be tracked by the production manager and will be the responsibility of the production manager to highlight shortage / restocking to the GM in writing over whatsapp/ email. A minimum lead time must be considered of 30 business days for items not available in India, 7 business days for items that are not available in Hyderabad and a minimum 3 business days for items that are available in Hyderabad.
8. All leaves, long term holiday plans and resignations of operators/ maintenance / helper staff must be first accepted and approved by the production manager (after thorough planning for alternatives that does hamper daily and future production in any manner) and only under complicated circumstances should the decision be escalated to GM and a joint decision will be taken between the PM and GM. Being considerate of reasonable requests and inconsiderate of unreasonable requests is of key importance here to ensure continuity of old and new employees both while ensuring production targets.
9. Ensuring that material readiness for key projects as per timelines committed to the customer with the quality parameters fulfilled as per client requirements. Any deviation from the plan must be discussed with GM or in the absence of the GM with partners of Yesho Tuff and this deviation must be highlighted to the client with a revised timeline. It must be noted that constant deviations or revisions of timelines must be avoided and schedules must be followed strictly since the company's reputation and commitment both depend upon these schedules and they cannot be altered every day.
10. Material readiness must be ensured by production manager and informed to GM

Hiring organization

Pulse HRM

Employment Type

Full-time

Job Location

Hyderabad

Date posted

February 24, 2025

Valid through

24.03.2025

for

dispatch a day prior to dispatch date to ensure transporter and customer both are available on time to deliver and accept material. Material readiness cannot be tentative or estimated, it must be accurate (with Sq M and with Quantity Spec Wise , Eg: DGU/ SGU) and the quality parameters fulfilled. Material readiness must also be constantly monitored by the PM so as to not allow any unnecessary slow downs in dispatch of material that is already kept ready in the plant.

11. Paperwork/ tracking of production rejections in individual departments will be monitored, controlled and highlighted by the PM to the GM and partners of the company. Releasing inter departmental rejections for production must be carried out every 48 Hours and will be the responsibility of the Production Manager to ensure that reconciliation and recut does not exceed 48 hours to ensure smooth process and product flow through the factory. All recut material must have a back tracking rejection slip to a particular department. No hidden rejections to be allowed in production.

12. Paperwork/ tracking of production performance and logs in individual departments will be monitored, checked on regular intervals by the PM and correct report submission will be ensured to the GM and partners of Yesho Tuff. This includes correct stickering of products, ensuring board rotation system is used in Seaming and Tempering. Ensuring DGU/ Lamination department does not mislabel products that may cause chaos at dispatch and ensuring each department is updating production records accurately as per actual material produced.

13. Following ERP software SOP's on production (barcode scanning) for better yield on productivity and visibility of production and rejection.

14. Ensuring that Low E glass coater is not in RF DGU state for more than 48 hours and all precautions are taken for stacking (using cork pad separators) and handling (Low E Gloves are used by all members of the production team at every stage). Educating production staff including laborers about which glass is Low E and which glass is solar control to avoid over utilization of consumables at production attributed to Low E glass.

15. Ensuring that rework of DGU panels due to major faults is eradicated completely starting 20 April 2022 and ensuring that rework of DGU panels due to minor faults is completed within 24 hours of identifying minor faults by internal or external QC/ production team. Production plan must accommodate these factors on a daily basis and quantum of rework panels must be tracked and PM must be aware of the exact count in order to resolve issues as per timelines mentioned under this point (#15).

16. Ensuring the Quality requirements of every project is kept on record and conformity to the quality requirements or the requirements of different makes in DGU consumables are followed project wise without fail and informed to the entire production team. Any deviation has to be discussed and a written approval must be taken from client via a dialogue between client and GM/ partners of Yesho Tuff before production commences using materials or quality deviating from the requirements of the client.